



Historical Interpreter

Job Title: Historical Interpreter (Multiple positions available)
Location: Fort George & Buckingham House Provincial Historic Site
Type: Seasonal Wage
Closing Date: Tuesday, March 25, 2025

About Us

Fort George & Buckingham House Provincial Historic Site is located 13km southeast of Elk Point, AB. Located on the site of both the Hudson's Bay Company and the rival Northwest Company fur trading forts, Fort George & Buckingham House Provincial Historic Site tells the story of the early fur trade in Alberta from 1792 to 1800.

www.fortgeorgebuckinghamhouse.ca

Role

Are you looking for a fun and challenging summer job where you can develop your skills, work in a team and meet people from all over Canada, and the world?

As an Historical Interpreter, you will lead tours of the historic site area and landscape; participate in the planning, development, and presentation of educational program and special events; and coordinate craft and skill demonstrations. This job will allow you to develop a wide variety of skills including public speaking, customer service, program development, interpretation techniques, research, social media, and historical crafts and skills.

Other duties include the collection of admission fees and visitor statistics, event promotion, day-to-day administration, gift shop sales, and maintaining the general order of visitor facilities. This position requires weekend work, and on occasion working and traveling alone or scheduled off-site work. You will walk and stand for extended periods, and lift and carry moderate loads.

A successful candidate for this position will be able to speak confidently to large and small groups of people in a public setting and be able to assimilate large amounts of information quickly. You must have the ability to work effectively with a range of audiences, from young children to seniors, and actively contribute to a workplace team. The position requires a basic understanding of the history of Alberta, an interest in historical interpretation, as well as planning and organizational skills. Training is provided.

Qualifications

- The successful candidate for this position will:

- Be able to learn large amounts of information quickly and be able to confidently speak and work with a range of audiences with varying backgrounds, from young children to seniors, in groups both large and small.
- Work collaboratively as a member of a small workplace team.
- Be able to stand and walk for extended periods as well as lift and carry moderate loads.
- Have a basic understanding of the history of Alberta, an interest in historical interpretation, as well as communication, creativity, and organizational skills.
- Post-secondary education and/or experience in the following fields are desirable:
 - Education, Drama, Historical Interpretation, Canadian History, Aboriginal Studies and Recreation Administration.
 - Other assets include: Customer service experience; experience with children and seniors; fluency in French, Cree, Michif; knowledge of Alberta's Indigenous history and heritage skills (beadwork, finger weaving, hide tanning, etc.).
- Successful candidates must be able to provide a current Standard First Aid Certificate (including CPR-C).
- Successful candidates will be required to provide a criminal record check.

Salary

Wage rate: Interpreter \$20.05/hr

Nearest rental accommodations are in the town of Elk Point, Alberta. Shared staff accommodations may be available (some conditions apply). Personal transportation is required to and from the work. This position runs from May – September 2025.

How to Apply

Click on the “Apply Now” button. Candidates are required to apply for a job online. Please visit <https://www.alberta.ca/navigating-online-jobs-application.aspx> to learn more about creating a candidate profile and other tips for the Government of Alberta's online application system.

If you are not currently an employee with the Government of Alberta, the first step in applying for a job is creating your candidate profile within our online application system, click here to access the main log in page where you are able to ‘Create an account’, reset your password (‘Forgot your password’) or ‘Sign In’ should you already have an account.

Existing employees should access the Career tile in 1GX to submit their application in order to be recognized as an internal applicant.

Once you have created your candidate profile, visit the Alberta Public Service job site to apply for jobs at <https://www.alberta.ca/alberta-public-service-jobs.aspx> Applicants are advised to provide information that clearly and concisely demonstrates how their qualifications meet the advertised requirements, including education, experience and relevant examples of required competencies.

Resources for applicants:

- <https://www.alberta.ca/apply-for-jobs-with-the-alberta-public-service.aspx>
- <https://www.alberta.ca/alberta-public-service-hiring-process.aspx>
- <https://alis.alberta.ca/look-for-work/>

It is recommended that applicants who have obtained educational credentials from outside of Canada and have not had them previously assessed, obtain an evaluation of their credentials from the International Qualifications Assessment Service (IQAS) <https://www.alberta.ca/iqas-overview.aspx>.

Applicants are encouraged to include the assessment certificate from IQAS or any other educational assessment service as part of their application.

In your cover letter, please indicate which position you are interested in. If you are interested in multiple (or all) positions, please make note of this.

For further information, please contact Suzanna Wagner, Program Coordinator at Suzanna.Wagner@gov.ab.ca or at 587-987-4754.

Closing Statement

Thank you to all applicants for their interest. All applications will be reviewed to determine which candidates' education and experience best meets the needs of the position. Only individuals selected for interviews will be contacted.