

Historic Sites and Museums, Fort George and Buckingham House Provincial Historic Site

Job Title: Historical Interpreter (3 positions available)
Location: Elk Point, AB
Type: Seasonal Wage (May 1 – September 2, 2019)
Competition closes: March 24, 2019

About Us

Fort George & Buckingham House Provincial Historic Site is located 13km southeast of Elk Point, AB. Located on the site of both the Hudson's Bay Company and the rival Northwest Company fur trading forts, Fort George & Buckingham House Provincial Historic Site tells the story of the early fur trade in Alberta from 1792 to 1800.

Role

As an historical interpreter you will lead tours of the museum gallery and archeological site, participate in the planning, development and presentation of educational programs, special events, off-site public interpretive programs and craft and skill demonstrations. Other duties include the collection of admission fees and visitor statistics, event promotion, day-to-day administration, concession and gift shop sales, and maintaining the general order of visitor facilities. This position requires weekend work, and on occasion working and traveling alone or scheduled off-site work. You will walk and stand for extended periods, and lift and carry moderate loads.

A successful candidate for this position will be able to speak confidently to large and small groups of people in a public setting and be able to assimilate large amounts of information quickly. You must have the ability to work effectively with a range of audiences, from young children to seniors, and actively contribute to a workplace team. The position requires a basic understanding of the history of Alberta, an interest in historical interpretation, as well as planning and organizational skills. Training is provided between May 1 and May 14, 2019.

Qualifications

Post-secondary education in the following fields is desirable: Historical Interpretation, Education, Canadian History, Aboriginal Studies, Archaeology, Ecology, Drama, Marketing and/or Recreation.

Customer service training; fluency in French or Cree; knowledge of Alberta's Métis history; heritage skills and crafts would be considered assets.

Standard First Aid with CPR C and a Class 5 driver's license are required. Proof of First Aid training and satisfactory driver's abstract will be required before hiring. Hiring is dependent of a satisfactory security screening.

Salary

Wage rate: Interpreter \$19.91/hr

Nearest rental accommodations are in Elk Point. Shared staff accommodations are may be available in Elk Point (some conditions apply). Personal transportation is required to and from the work. This position runs from May 1 – September 2, 2019.

How to Apply

To apply, please submit a resume and a cover letter to Suzanna.Wagner@gov.ab.ca by March 24, 2019. Indicate that you are applying for an Historical Interpreter position at Fort George and Buckingham House Provincial Historic Site.

Closing Statement

Thank you to all applicants for their interest. All applications will be reviewed to determine which candidates' education and experience best meets the needs of the position. Only individuals selected for interviews will be contacted.